

**DRAFT**

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, December 13, 2012, Central Office Conference Room, 6:30 p.m.**

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Meeting called to order at 6:31 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Waugh and Mr. Falcetti.

Also present: Dr. Wheeler, Ms. Turner, Ms. Della Volpe, Mr. Simone, Mr. Shuhi (6:43 p.m.), and Ms. Murphy (7:02 p.m.).

**Approval of Minutes**

MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of November 8, 2012 as corrected. Under New Business section e. comma after “represents.”

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**Old Business** - none

**New Business**

- a. Budget Requirements: Title I funds increased by \$20,000 our operating funds must be increased to avoid supplanting. Will be used for professional development in various areas.
- b. Textbook Projections – looking at Math programs from publishers, looking at online materials and EBooks, interactive program, have Algebra and Geometry series, the Geometry EBook was demonstrated for the Committee, looking at K-8 programs.
- c. Course of Studies – teaching staff reviewed Course of Studies, Technology Department making changes: Engineering, proposed Robotics course, create Video Production course, English department to introduce a Journalism course, working with Region 6 on curriculum.
- d. Building Schedules – reviewed schedules for Center School, L.I.S. and L.H.S., discussed Social Studies and Science at L.I.S., discussed Reading and Math at L.I.S.
- e. SRBI Update – L.H.S. explained three levels of interventions, L.I.S. – three levels of support, 2.4 supplemental skills teachers, C.S. – three levels, referrals can come in at any time, some changes made from last years methods, not removed from core subjects, supplemental skills in kindergarten also, working on documentation, parents are involved when a child is referred.

- f. Honor Roll – reviewed Board of Education members suggestions from a Board meeting, could raise minimum criteria, create two categories, could use grade point averages as the standards.

**Curriculum Steering Committee Update** - none

**Personnel**

- a. 2013-2014 Budget Development Staffing Projections – several positions might be reduced, Speech, Language, one section of Grade 1, one section of Kindergarten, retirements are unknown at this time, these based on enrollment. New Positions: Technology discussed.

**Future Agenda Items** –

- a. Calendar
- b. Curriculum Update on World Languages, K-12 Math
- c. SEED

MOTION made by Mr. Falcetti and seconded by Ms. Rosser: to adjourn the meeting at 8:42 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti